
Public Protection Partnership Performance Report and Strategic Projects Update - Summary Report

Committee considering report:	Joint Public Protection Committee
Date of Committee:	11 th December 2018
Date agreed by Joint Management Board:	16 th November
Report Author:	Anna Smy

1. Purpose of the Report

- 1.1 To inform the committee of the current performance of the Public Protection Partnership in line with the operating model and business plan.

2. Recommendation(s)

- 2.1 The Committee approves the report and notes actions for areas of improvement

3. Implications

- 3.1 **Financial:** Financial review meetings began in Quarter 2 with the West Berks finance officer attending the monthly Joint Management Team meetings. This oversight of the service ensures a good balance of resource across function and locality. The major financial work in Quarter 2 focussed on finalising the Fees and Charges Structure for 19/20 in preparation for the September JPPC meeting.
- 3.2 **Policy:** The Inter-Authority Agreement (IAA) places a responsibility on the Joint Public Protection Committee (JPPC) to determine service policies and priorities and also to maintain oversight of performance.
- 3.3 **Personnel:** In quarter 2 a number of officers left the authority to take up similar or more senior roles within other Local Authorities. Resourcing was an issue and there was some movement of officers across work areas and a number of temporary staff were appointed.

There are no specific personnel implications from this report although some areas highlighted as risks relate or could impact on staff.
- 3.4 **Legal:** The IAA sets out the legal basis for the Public Protection Partnership. The JPPC is responsible for setting strategic

direction and overseeing financial and service performance. The production and consideration of this report is a requirement under the IAA

- 3.5 Risk Management:** The PPP maintains both a Strategic and Operational Risk Register. Key areas of concern are reported to the Joint Management Board and action plans are in place to limit any risks. There is an additional red risk with the loss in Q3 of one of the Solicitors within PPP, an action plan is in place. The three areas of red risk remain and an update on the action plans for these is included in the report.
- 3.6 Property:** Consolidation of the use of Theale Gateway continues. With office moves (instigated by the authorities) at Wokingham (underway) and Newbury (Q3) we need to ensure a presence is maintained, as agreed within the IAA and that the service can run effectively through this time.
- 3.7 Other:** None

4. Other options considered

- 4.1** None

5. Executive Summary

- 5.1** Quarter 2 saw developments in key areas such as the Website development and projects relating to the Control Strategy.
- 5.2** The Website project team, led by the Lead Officer – Community Engagement, have worked well together meeting regularly to develop the layout and content of the website. Due to the commitment of all involved and the priority of this work we remain on schedule for testing at the end of October.
- 5.3** We have achieved an increase in our interactions with the press in Q2 with more interviews with TV and Radio than previously. There was particular interest in the Licensing Committee at Bracknell where concerns over the presence of Uber in the area was discussed.
- 5.4** The performance reporting document has been populated in a timely manner and we are able to report accurately in Quarter 2 that there are a limited number of red risks in relation our Key Performance indicators. Within the report we have made comment on the proposed actions to mitigate this and improve the situation.

6. Conclusion

- 6.1** Quarter 2 has developed the good work within quarter 1 and seen new projects commence. We are starting to see positive outcomes from our project work and demonstrate the operating model is starting to be effective but needs more work.

- 6.2** The measures of volume show that we have seen an increase in number of applications, complaints and requests for action by PPP in the majority of measures from Q1 to Q2 (which is in line with previous years).
- 6.3** The support and infrastructure around the service continues to require work and the internal relationships and visibility of the service within the three authorities remains a risk, however we continue to work on this with the support of the Joint Management Board.

Appendices

Appendix A – Performance Information – Summary for Members of the Joint Public Protection Committee Quarter 2 18-19

Appendix B – Quality Management System - Strategic Programme Report

Background Papers:

PPP Strategic Aims and Priorities Supported:

The proposals will help achieve the following Public Protection Partnership aims as stated in the Inter Authority Agreement:

- ☒ **1 – Community Protection**
- ☐ **2 – Protecting and Improving Health**
- ☐ **3 – Protection of the Environment**
- ☒ **4 – Supporting Prosperity and Economic Growth**
- ☒ **5 – Effective and Improving Service Delivery**

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